

# SAY YES BUFFALO INTERNSHIP OPPORTUNITY SUBMISSION FORM

## Are You FBI-ready?

The application period for the 2021 [FBI Honors Internship Program](#) is now open! Get school forms signed now and apply by Sept. 30, 2020. Work alongside FBI professionals from all career paths to gain an experience you will never forget.

The Honors Internship Program is a 10-week, paid internship for college undergraduate and graduate students. While exploring our exciting career options, students work side-by-side with FBI employees at our Washington, D.C.-area Headquarters or in Field Offices around the country. Open to a wide range of academic areas, this internship offers experiences students can't find elsewhere.

The application period for the 2021 Honors Internship Program is now open! Read more about the qualifications below and [apply today](#) for an internship like no other.

## General Requirements

To apply for the Honors Internship Program, applicants must:

- Be a U.S. citizen.
- Attend a college or university full time as an undergraduate (freshman, sophomore, junior or senior), graduate or post-doctoral student. Students are not eligible if they will graduate before the program start date; exceptions are permitted to students continuing their education in the semester immediately following.
- Have and maintain a 3.0 cumulative grade point average (GPA) or better at the time of application, throughout the application process and for the duration of the internship program.
- A first-semester freshman or student attending a school that does not provide a GPA will need to meet alternate criteria. Instead of a 3.0 GPA or higher, the applicant must have maintained at least a 3.0 high school GPA and have scored a 1500 out of 2400 on the SAT (1000 out of 1600 on new SATs) or scored a 21 or higher on the ACT.
- Pass all of the FBI employment background investigation requirements, **including drug screening**, and be able to receive a Top Secret Clearance.

## Educational Disciplines

The FBI is interested in applicants with a wide range of educational backgrounds. These include but are not limited to the following:

- Accounting
- Business
- STEM (Science, Technology, Engineering, and Mathematics)
- English
- Film
- Finance
- Foreign Languages
- Human Resources
- Information Technology

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- Law
- Marketing
- Public Relations
- Visual Arts

## Candidate Skills

While applicants come from a range of academic backgrounds, the most competitive applicants also possess the following skills:

- Strong analytical thinking abilities.
- Flexibility and adaptability.
- Initiative and self-motivation.
- Collaboration — works well with others.
- Good judgment and decision-making skills.
- Excellent written and oral communication skills.
- Strong interpersonal skills.

## To apply:

1. Submit (federal) resume and cover letter to [info@sayyestoyourcareer.org](mailto:info@sayyestoyourcareer.org). Here is the [Federal Resume Template](#) and here is the [Federal Resume Guide](#). **If necessary, Say Yes staff may send you edits to improve your documents. In order to submit your materials by the deadline, *please* ensure that you check your email and reply promptly. Resumes and cover letters sent to Say Yes within 48 hours of the deadline will not receive edits, due to time constraints.**
2. Once your resume and cover letter are approved by Say Yes staff, use Mozilla Firefox as your browser when applying through [fbijobs.gov](https://fbijobs.gov).
3. Contact Johanna Caplan at [info@sayyestoyourcareer.org](mailto:info@sayyestoyourcareer.org) once your application is submitted.

**By applying to this internship, you are agreeing to the application agreement which can be found beneath the internship postings on our website.**

**Deadline:** Application must be completed online at [fbijobs.gov](https://fbijobs.gov) by September 30<sup>th</sup> — NO EXCEPTIONS.

**Interviews:** Please note that internships are competitive and not every scholar will receive an interview. If you are selected for an interview, the employer will contact you directly.